Plant 1

104, Garnet Bay, near Four Point by Shereton Hotel, Clover Park, Viman Nagar, Pune, Maharashtra 411014

Format Title :	Physical Inspection Report of Received RM /PM		
Format No.:	F/SOP/WR/002/02-01	Page No.:	1 of 2
Ref. SOP No.:	SOP/WR/002		

Receipt Date :-		P.O. No & Date :- PO/00527/25-26,
Delivery Challan / Invoice No. & Date :- ,		
Material Code :- RM00041		
Material Description : -		
Supplier Name :-		
Manufacturer Name :-		
Check Points to be verified		Remark
Any Objectionable Item		
Vehicle Cleanliness		
Air Curtain / Insectocutar should be ON		
Materials Received From Approved Vendor		
Intactness of Pack / Container		
COA of RM and PM		
Seal to the Pack / Container		
Remaining Shelf Life of material as per specified limit.		
Vendor Batch / Lot No.	Mfg. Date	Exp. Date /Retest Date / Best Before Date

	PREPARED BY	REVIEWED BY	APPROVED BY
Name			
Sign/Date			
Designation			
Department			